



Swami Vivekananda College

Minutes of IQAC Meetings

(Academic Year 2022-23)

1st Meeting of IQAC: Academic year 2022-2023:

Date 28/02/2022

Place: Principal's Room

Time: 11.30 am

Agenda: (1) Preparation for NAAC

(2) Formation of IQAC Cell

(3) Misc.

Members present:

- 1 Mr. Haripada Debnath, Principal/Chairman, IQAC
2. Dr. Banobrata Aditya, Vice Principal & Member IQAC
3. Mr. Subhash Sinha, Co-ordinator, IQAC
4. Mrs. Sanjogita Pashi
- 5 Dr. Bijoy Prasad Lohar
6. Dr. Dipankar Paul
7. Sri Jahar Lal Kanoo
8. Sumit Sinha (G.S.)
9. Dr. Golap Chand Nandi

Resolution No. 1: A committee is formed Named IQAC is formed where Mr. Subhash Sinha is selected as Coordinator.

Resolution No. 2: be it resolved that an IQAC Cell is formed and with the convener and members.

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|---------------------------|-------------------|
| 1 Mr. Haripada Debnath | Chairman |
| 2. Mr. Subhash Sinha | IQAC Co-ordinator |
| 3. Dr. Banobrata Aditya | Member |
| 4. Dr. Bijoy Prasad Lohar | Member |
| 5. Dr. Golap Chand Nandi | External Member |



6. Mr. Sadhan Datta	Member
7. Mr. Maynul Haque	Member
8. Mr. Jaharlal Kanoo	Member
9. Dr. Santosh Akura	Member
10. Dr. Dipankar Paul	External Member
11. Mr. Saraj Kanoo	External Member
12. Mr. Kamalesh Singh	Stake Holder
13. Mr. Uttam Rikhiason	Member
14. Mr. Chinmoy Chakaraborty	Member
15. Mr. Ramapada Chakaraborty	Member
16. Sumit Sinha	(General Secretary)
17. Mr. Radha Charan Rabidas	(Alumni Member)
18. Mrs. Sahana Begam	Member

Resolution No. 3: The members of the IQAC cordially requested the coordinator to march forward so that the college can accredit NAAC as an early date.

The meeting end with the vote of thanks from and to the chair.

(Mr. Subhash Sinha)
Coordinator, IQAC

(Mr. Haripada Debnath)
Principal cum Chairman, IQAC

Co-Ordinator
IQAC
Swami Vivekananda College
Chandkhira, Dist-Karimganj, Assam

Principal I/C
Swami Vivekananda College
P.O.Chandkhira, Dist.Karimganj

Swami Vivekananda College



Minutes of IQAC Meetings

(Academic year 2022-23)

2nd Meeting of IQAC: Academic year 2022-2023:

Date 02/05/2022

Place: Principal's Room

Time: 1.00 am

Agenda: (1) Preparation IQA and SSR for NAAC Assessment

(2) Assessment of activities of different Cells.

(3) Mentoring of students.

(4) Subscription of journals.

(5) Misc.

Members present:

- 1 Mr. Haripada Debnath, Principal/Chairman, IQAC
2. Dr. Banobrata Aditya, Vice Principal & Member IQAC
3. Mr. Subhash Sinha, Co-ordinator, IQAC
4. Mrs Sanjogita Pashi
5. Mr. Maynul Hoque
6. Ms. Sahana Begam
7. Dr. Santosh Akura
8. Dr. Bijoy Prasad Lohar

The meeting started with the welcome address by the chairman, IQAC in which he highlighted the necessity of being more active as far as various cells are concerned and how to get prepared for the upcoming NAAC Assessment and Accreditation process. The IQAC coordinator, on highlighting the agenda of today's meeting also stressed upon the participation of all concerned for a smooth assessment and accreditation ahead. The house also discussed about all the agenda mentioned and was pleased to take the following resolution:

1. It is decided that all faculty members and non-teaching staff will work together for a smooth preparation for NAAC assessment and Accreditation process.



2. The house has resolved that all the Cells of the college are to be more active and work hard for the needful.

3. Students' mentoring system is already in place and it is resolved that for the new academic session, new mentor-mentee list may be prepared for smooth functioning.


4. It is also resolved that we should subscribe N-list data, E-books and E-journal subscriptions, and new subscriptions are to be made as necessary. The House also has decided that detailed discussions are to be made in the staff meeting which is scheduled to be held next week.

The meeting ends with a vote of thanks from and to the chair.


21/5/2022

(Mr. Subhash Sinha)
Coordinator, IQAC

Co-Ordinator
IQAC
Swami Vivekananda College
Chandkhira, Dist-Karimganj, Assam


21/5/2022

(Mr. Haripada Debnath)
Principal cum Chairman, IQAC
Principal I/C
Swami Vivekananda College
P.O.Chandkhira, Dist.Karimganj



Swami Vivekananda College

Minutes of IQAC Meetings

(Academic year 2022-23)

3rd Meeting of IQAC: Academic year 2022-2023:

Date 24/10/2022

Place: Principal's Room

Time: 11.30 am

Agenda: (1) Action taken report on previous meeting resolutions.

(2) Documentary preparation.

(3) Alumni Registration.

(4) Misc.

Members present:

- 1 Mr Haripada Debnath, Principal/Chairman, IQAC
2. Dr Banobrata Aditya, Vice Principal & Member IQAC
3. Mr Subhash Sinha, Co-ordinator, IQAC
4. Mrs Sanjogita Pashi
5. Mr Maynul Hoque
6. Mr Uttam Rikhiason
7. Mr Chinmoy Chakraborty
8. Mr. Mansor Ahmed
9. Mr. Dhurbajyoti Acharjee

At the outset, the IQAC coordinator welcomed all the members and introduced the agenda of today's meeting. After detailed discussion, particularly on Agenda no. 1, Action Taken Report, it is observed that:

1. Mentoring of students are going on smoothly. Teachers concerned are advised to monitor and take care of their students to achieve excellence.
2. The house also approved the subscription of more relevant journals, magazines and newspapers.
3. More faculty exchange programme conducted. The House also resolved to work as a team for documentary preparation for the submission of IQA and SSR.



4. The IQAC is also happy to organise Alumni Meet which is planning to be held in November 2022. The Alumni Association of the college is still not registered under Society Registration Act. Therefore, effort has been taken to initiate the registration process for the Alumni Association, and, for which, Mr Uttam Rikhiason Senior Assisat, Chinmoy Chakrabarty and Drubojyoti Acharjee has been entrusted to after it.

The IQAC coordinator, at the end, thanked all the members present and expressed his pleasure that preparation for upcoming submission of IIQA and SSR for accreditation of NAAC.

(Mr. Subhash Sinha)
Coordinator, IQAC

Co-Ordinator
IQAC
Swami Vivekananda College
Chandkhira, Dist-Karimganj, Assam

(Mr. Haripada Debnath)
Principal cum Chairman, IQAC

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